

**Shelbyville Bedford County Public Library Board Meeting
January 24, 2023**

Board members present: Brent Canady, Mary Gore, Ralph McBride, Shay Maupin, Yesenia Lira Garcia, Mary Pitner, John Boutwell and Ronette Tillman. Also present: Cynthia Matthews-Assistant Regional Director and Lis Ann Morehart - Library Director. Not present: Cherie Beatty, Henry Feldhaus, Jennifer Templeton and Kate Huddleston-Regional Director.

Called to Order

The meeting was called to order at 1:10 pm with a quorum of ten(10) members.

Approval of Minutes

Mary Pitner made the motion to approve the December minutes, and Mary Gore seconded. All approved.

Treasurer's Report

Lis Ann did present the Treasurer's Reports and Custom Summary Reports but the Budget Report was absent due to the Quickbooks Online mitigation. Mary Pitner made a motion to approve the Treasurer's Report and Custom Summary Report and Ronette Tillman seconded the motion. All approved.

Regional's Report

Cynthia Matthews provided us with handouts on new format, new marketing material, new Tel features, new training

schedule and grant options. Ms. Matthews also shared with us the library's standard report and stated that our library had done well. The Board asked John Boutwell, who is over the Property Committee, to pass this good news on to our County Commissioners.

Old Business

Lis Ann stated that the Quickbooks learning curve, terminology was a little difficult and she was taking classes. Mary Pitner suggested maybe having a CPA join the board which could be an asset to the Quickbooks.

New Business

Lis Ann made the Board aware of a patron who had a laptop charging on a bench outside the library had been taken and the security camera did record it. This incident was reported to the police by a library staff who was not aware of the library's policy and TN Code Title 10, that the library could not give out any information to the police unless there is a court order or subpoena. Lis Ann stated she would be willing to work with Ralph McBride and the police to make sure that the police understands the library's policy on giving out info. Lis Ann also stated that the library was going paperless with pay stubs and clocking in.

Friends of the Library

No Report

Personnel Committee

No report

Community Relations

Nothing to report

Property Committee

It was reported that patrons had not been taking care of the bathrooms, therefore resulting in the bathrooms being locked and patrons having to ask for the key.

Librarian's Report

In addition to Lis Ann's report she stated that the Tn Risk Management Safety Grant would be enough to cover the blinds. There is a Senior Trust committee at the library where teens volunteer in other places in the library. It was stated to donate books for birthdays and not just due to someone passing away. The library will be getting its own storage space. Mary Pitner suggested having it be a covered area which would make it look much nicer. There was also discussion of concrete being donated for the concrete slab. The Board asked that drawings for the storage space be bought before the board before anything is done.

Shay Maupin made a motion to adjourn, and John Boutwell seconded. The next meeting will be held on February 28th, 2023.

Thank you,
Ronette Tillman
Secretary